VYSOKÁ ŠKOLA BEZPEČNOSTNÉHO MANAŽÉRSTVA V KOŠICIACH

THE UNIVERSITY OF SECURITY MANAGEMENT IN KOŠICE

Erasmus+
Enriching lives, opening minds.

Funded by
the European Union















About USM

About USM

About The University of Security Management in Košice

Erasmus Code: **SK KOSICE 05**

ID: E102 711 75

PIC CODE: 895 681 705

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Slovak Republic

Erasmus+ Student Charter

Erasmus Charter for Higher Education 2021-2027

European Commission

ERASMUS CHARTER FOR HIGHER EDUCATION 2021-2027

The European Commission hereby awards this Charter to:

VYSOKA SKOLA BEZPECNOSTNEHO MANAZERSTVA, S.R.O.

The Institution undertakes to:

- Respect in full the principles of non-discrimination, transparency and inclusion set out in the Erasmus+ Programme.
- Ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.
- Ensure full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.
- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.
- Ensure the quality of the mobility activities and of the cooperation projects throughout the application and implementation phases.
- Implement the priorities of the Erasmus+ Programme:
  - By undertaking the necessary steps to implement digital mobility management in line with the technical standards of the European Student Card Initiative.
  - By promoting environmentally friendly practices in all activities related to the Programme.
  - By encouraging the participation of individuals with fewer opportunities in the Programme.
  - By promoting civic engagement and encouraging students and staff to get involved as active citizens before, during and after their participation in a mobility activity or cooperation project.

WHEN PARTICIPATING IN MOBILITY ACTIVITIES

Before mobility

- Ensure that selection procedures for mobility activities are fair, transparent, coherent and documented.
- Publish and regularly update the course catalogue on the website well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Publish and regularly update information on the grading system used and grade distribution tables for all study programmes. Ensure that students receive clear and transparent information on recognition and grade conversion procedures.
- Carry out mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions which establish the respective roles and responsibilities of the parties, as well as their commitment to shared quality criteria in the selection, preparation, reception, support and integration of mobile participants.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of linguistic proficiency and develop their intercultural competences.
- Ensure that student and staff mobility is based on a learning agreement for students and a mobility agreement for staff, validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide active support to incoming mobile participants throughout the process of finding accommodation.
- Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter.

During mobility

- Ensure equal academic treatment and the quality of services for incoming students.
- Promote measures that ensure the safety of outgoing and incoming mobile participants.
- Integrate incoming mobile participants into the wider student community and in the Institution's everyday life. Encourage them to act as ambassadors of the Erasmus+ Programme and share their mobility experience.
- Provide appropriate mentoring and support arrangements for mobile participants, including for those pursuing blended mobility.
- Provide appropriate language support to incoming mobile participants.

After mobility

- Provide incoming mobile students and their sending institutions with transcripts of records containing a full, accurate and timely record of their achievements at the end of the mobility period.
- Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (the Diploma Supplement).
- Ensure that all ECTS credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility, are fully and automatically recognised as agreed in the learning agreement and confirmed by the transcript of records/traineeship certificate; transfer those credits without delay into the student's records, count them towards the student's degree without any additional work or assessment of the student and make them traceable in the student's transcript of records and the Diploma Supplement.
- Encourage and support mobile participants upon return to act as ambassadors of the Erasmus+ Programme, promote the benefits of mobility and actively engage in building alumni communities.
- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement and in line with the institutional strategy.

WHEN PARTICIPATING IN EUROPEAN AND INTERNATIONAL COOPERATION PROJECTS

- Ensure that cooperation activities contribute towards the fulfilment of the institutional strategy.
- Promote the opportunities offered by the cooperation projects and provide relevant support to staff and students interested in participating in these activities throughout the application and implementation phase.
- Ensure that cooperation activities lead to sustainable outcomes and that their impact benefits all partners.
- Encourage peer-learning activities and exploit the results of the projects in a way that will maximise their impact on individuals, other participating institutions and the wider academic community.

FOR THE PURPOSES OF IMPLEMENTATION AND MONITORING

- Ensure that the long-term institutional strategy and its relevance to the objectives and priorities of the Erasmus+ Programme are described in the Erasmus Policy Statement.
- Ensure that the principles of the Charter are well communicated and are applied by staff at all levels of the Institution.
- Make use of the ECHE Guidelines and of the ECHE Self-assessment to ensure the full implementation of the principles of this Charter.
- Regularly promote activities supported by the Erasmus+ Programme, along with their results.
- Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website and on all other relevant channels.

The Institution acknowledges that the implementation of the Charter will be monitored by the Erasmus+ National Agency and that the violation of any of the above principles and commitments may lead to its withdrawal by the European Commission.

Stamp

Name and Signature of the Legal Representative

Erasmus+

Basic Information

Basic information

Erasmus+ is an EU program in the fields of education, vocational training, youth and sport for the period 2021-2027. Education, vocational training, youth and sport are key areas that support citizens in their personal and professional development. High-quality inclusive education and training, as well as informal learning and non-formal education, provide young people and participants of all age groups with the qualifications and skills necessary for their meaningful participation in life in a democratic society, intercultural understanding and successful transition to the labor market, or change of position on it.

Erasmus+ is a mobility program of the European Union funded by the European Commission. It is aimed at modernizing and improving the quality of higher education in Europe and elsewhere in the world. It gives students and employees of universities the opportunity to improve their skills and expand their employment opportunities after graduation. Erasmus+ is one of the most famous and successful mobility programs.

WHAT ARE THE GOALS OF THE ERASMUS+ PROGRAM?

GENERAL PURPOSE

The general objective of the program is to support, through lifelong learning, the educational, professional and personal development of people in the fields of education, vocational training, youth and sport in Europe and beyond, thus contributing to sustainable growth, quality jobs, social cohesion, support for innovation and strengthening European identity and active citizenship. As such, the program is a key tool for building the European educational space, support for the implementation of European strategic cooperation in the field of education and vocational training with basic sectoral programs. In addition, it is also key to the advancement of cooperation focused on youth policy within the European Union's youth strategy for 2019-2027 and the development of the European dimension in sport.

SPECIFIC OBJECTIVES

• support the educational mobility of individuals and groups, as well as cooperation, quality, inclusion and equality, excellence, creativity and innovation at the level of organizations and policies in the field of education and training,

• promote mobility in non-formal education and informal learning and active participation of young people, as well as cooperation, quality, inclusion, creativity and innovation at the level of organizations and policies in the field of youth,

• support the educational mobility of employees in the field of sports, as well as cooperation, quality, inclusion, creativity and innovation at the level of sports organizations and policies in the field of sports.

The generally binding conditions for applicants for the Erasmus+ mobility program are based on the documents of the European Commission represented for the purpose of implementing this program in the conditions of the Slovak Republic by the National Office of the Lifelong Learning Program (SAAIC, www.saaic.sk).

Erasmus Policy Statement (EPS)

Erasmus+ Programme_Guide

Partner organizations

Partner organizations

UNIVERSITIES

Mobility of students and staff can only be carried out on the basis of concluded inter-institutional agreements between two higher education institutions for specific study programs (hereinafter IIA).

REQUIREMENTS FOR NEW ERASMUS+ AGREEMENTS (IIA)

Before concluding a new contract, it is necessary to verify:

- whether the study program at the partner university will be beneficial for our students,
- whether the student can find subjects at the partner university that are compatible, or deepening or expanding subjects of the study program at the home university,
- in which language the study program/subjects are taught,
- whether students will have the opportunity to obtain the necessary number of credits,
- whether we can provide teaching for foreign students (reciprocity).

The responsible person of USM has the right to refuse to sign a new IIA in the event that it does not meet the stated requirements.

ORGANIZATIONS

Mobility of students and staff can be carried out in a public or private organization of an EU member state and from third countries affiliated to the program (or third countries not affiliated to the program if the mobility project is financed from internal policy funds) operating on the labor market or in areas of education, training, youth, research and innovation.

When looking for an organization, students and employees can use recommended organizations, available databases, or consult the Erasmus+ coordinator or request a consultation directly at erasmus@vsbm.sk.

At the same time, VŠBM is open to offers from foreign organizations for the implementation of student internships and employee mobility.

Incoming students

Incoming students

Student Nominations must reach the Receiving Institution by:	
Autumn Term Date	Spring Term Date
-31-May	-30-November
Applications for Nominated Students must reach the Receiving Institution by:	
Autumn Term Date	Spring Term Date
-15-June	-10-December

Contact for Nominations and Applications - erasmus@vsbm.sk

Academic Calendar Information

The academic year is divided into 2 semesters – Autumn and Spring

- **Beginning & End of Semesters**

  September – December (Autumn)

  February – May (Spring)

- **Examination Period**

  December - February (Autumn)

  May – June (Spring)

Nominations

Check whether your university has an Inter-institutional agreement (IIA) with The University of Security Management in Košice (USM). Partner institutions of your university should be published at the website of your university; or ask the mobility administrator at your home university.

Nominations must be submitted by the exchange coordinator of the sending institution on behalf of each student. Once a nomination is received, the USM Erasmus+ exchange coordinator confirms the nomination by e-mail, with all necessary information.

Required Documents:

- Student Application
- CV
- Transcript of Academic Records
- Health insurance certificate/Insured card
- Learning Agreement (Study / Traineeship) / OLA

Acceptance/Learning agreement

When you are accepted, you can start choosing courses for your Learning Agreement (LA) or Online Learning Agreement (OLA). See the list of offered courses. Should you have any questions concerning the LA, contact the mobility administrator at your host faculty.

Course catalogue

Incoming exchange students may select courses from both the Bachelor's (Bc.) and Engineering (Ing.) study programmes according to the semester in which they are enrolled during their exchange period.

The minimum required study load is **15 ECTS credits per semester**.

Accommodation

List of recommended accommodation

Incoming staff

Incoming staff

Teachers - STA - Incoming

The Erasmus+ program allows academic staff from **partner institutions** within the program countries to undertake a teaching mobility at The University of Security Management in Košice (USM).
The condition for undertaking a teaching mobility is the signing of an interinstitutional agreement (IIA) between the sending institution and USM as the receiving institution.

How does it work?

- Applicants for teaching mobility are selected by the sending higher education institution.
- The international/Erasmus+ office at the sending institution is responsible for administrative support for the participants to be sent on teaching mobility.
- The participant is expected to arrange/prepare his/her work plan/teaching program in cooperation with the USM.
- The participant or Erasmus+ coordinator at the sending institution sends the mobility agreement for the signature of the receiving institution to the e-mail erasmus@vsbm.sk .
- The mobility agreement for teaching has to be agreed on and signed by all three parties:
  - the participant of the teaching mobility,
  - Responsible person at the sending institution,
  - Responsible person at the receiving institution.

After successfully accomplished teaching mobility, the Erasmus+ coordinator at the receiving faculty of the USM will give the participant a Certificate for accomplishment of staff mobility for teaching (STA).

Staff Mobility Agreement - teaching

Staff trainings - STT - Incoming

The Erasmus+ program allows staff from **partner institutions** within the program countries to undertake a training mobility at The University of Security
The condition for undertaking a training mobility is the signing of an interinstitutional agreement (IIA) between the sending institution and USM as the receiving institution.

How does it work?

- Applicants for training mobility are selected by the sending higher education institution.
- The international/Erasmus+ office at the sending institution is responsible for administrative support for the participants to be sent on training mobility.
- The participant is expected to arrange/prepare his/her work plan/training program in cooperation with the USM.
- The participant or the international/Erasmus+ office at the sending institution send the mobility agreement for the signature of the receiving institution to the e-mail erasmus@vsbm.sk .
- The mobility agreement for training has to be agreed on and signed by all three parties:
  - the participant of the training mobility,
  - Responsible person at the sending institution,
  - Responsible person at the receiving institution.

After successfully accomplished staff mobility for training, the Erasmus+ coordinator at the receiving faculty of the USM will give the participant a Certificate for accomplishment of staff mobility for training (STT).

Staff Mobility Agreement - training

Accommodation

List of recommended accommodation

Useful Information

www.isic.sk

Useful Information

ISIC

What is ISIC?
https://www.vsbm.sk/ISIC.html

- student card - serves to identify the student of the relevant university.
- ISIC international student card - the only globally recognized full-time student card study. It allows you to use a network of benefits and student discounts at home and abroad.
- it has a contactless chip in it - it allows use for other functions as needed and possible individual university. The most frequently used applications are, for example, entry into buildings, libraries, application of catering systems, application in public transport, etc.

More information about you can find the functionalities of the contactless chip in the card at https://www.preukazstudenta.sk

By purchasing a stamp and activating the pass, you will get:

- ISIC license,
- external functionalities (transportation, ticketportal, faxcopy, libraries...).
- ISIC application for ISIC and ITIC card holders – Your card, discounts and coupons in mobile. More information and the possibility to download here: https://isic.sk/isic-demo-aplikacia/

Contact:
e-mail: isic@vsbm.sk
Academic Library of USM
Košťova 1, 040 01 Košice, Slovak Republic
The activation terminal is located on the ground floor, in the study room of the academic library

Discounts on ISIC:

- a complete list of discounts is available at: https://www.isic.sk

The price of a new ISIC card is: 30 €. The price of an ISIC card extension is: 20 €.



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all year round ;)

Useful Information

www.isic.sk

Useful Information

TRANSPORT

Address:

University of Security Management in Košice

Košťova 1

040 01 Košice

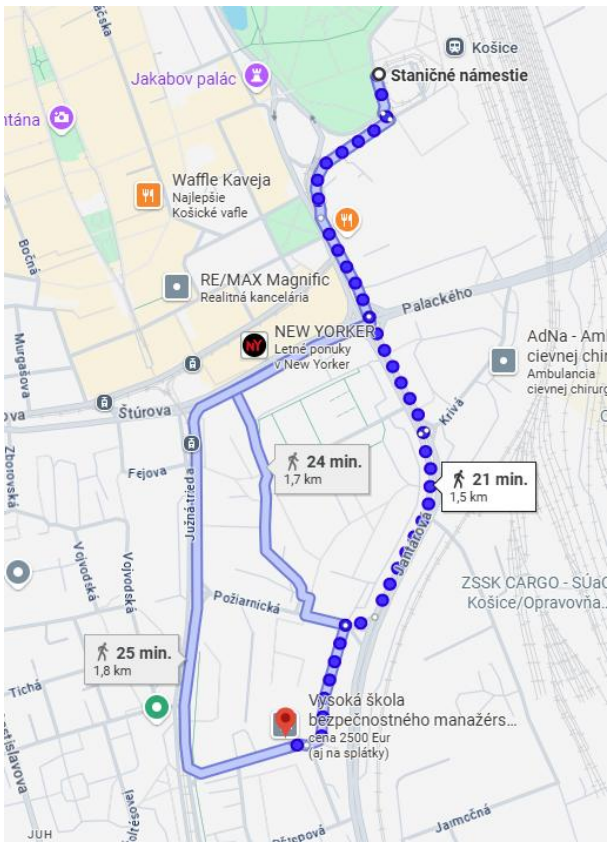
Slovak Republic

- **BOLT / UBER**

- **Railway and bus station**

- public transport- tram number 3 → stop “Astória” → on foot 6 minutes

- on foot 21 minutes



- **Kosice International Airport (KSC)**

- public transport- tram number 23 → stop “Nám. osloboditeľov” → tram number 1, 3, 4, → stop “Astória” → on foot 6 minutes

- public transport- tram number 23 → stop “Nám. osloboditeľov” → on foot 14 minutes

Public transport tickets

Košice





What to see in Košice

KOŠICE became the metropolis of East Slovakia and the second largest city of Slovakia. Historical core of the town is the largest town monument reserve of Slovakia. The dominant of the town is the monumental Gothic Cathedral of St. Elisabeth, which is the biggest church of Slovakia and the easternmost situated Gothic cathedral of western type in Europe.

Special attention in the cathedral must be paid to the main altar of St Elisabeth built in the years 1474-1477. It contains the biggest European set of 48 Gothic table paintings. In front of the northern walls of the Cathedral of Košice stands what was originally Urbanova veža tower built in the 14th century. The Urbans tower and the chapel of St. Michael, former charnel house, from the end of the 14th century, which stands in front of the southern side of the Cathedral of St. Elisabeth form together a complete uniq ue Gothic set of the monuments.

The area between the Cathedral and the theatre is a very lively place above all in summer. Its main attraction is the singing fountain.

The southern part of the Hlavné námestie square provides the first opportunity to see the medieval town fortifications of Košice. Entering the basement one can see reconstructed foundations of the Dolná brána gate, which is now used as an unconventional gallery and concert hall.

The symbol of Košice is also the statue of the Marathon Runner. It reminds that the International Peace Marathon is organised in Košice every year in autumn since 1924. It is one of the oldest marathons in the world.

In one of the museums there is the famous Golden Hoard of Košice displayed. The overall weight of the hoard is 11 kilograms. The unique collection of golden coins comes of 81 mints of Europe. The majority of coins are from the 15th to 17th centuries.















